

Board Meeting Minutes
Thursday, February 9th, 2023
5:30 pm – 8:30 pm
VDFP Office – 302, 45 Bastion Square

Attendees:

Board members: Ami Brosseau, Sarah Chritchley, Alexandra Dozzi, Melissa Duff (chair), David Harrison, Kristen Iverson, Peter Lockie, Anna Mason, Carien Smit

Staff: Catriona Park, Nicole Dehoop

Mission
Happy Doctors, Healthy Communities
Vision
Family medicine in Victoria is fulfilling, sustainable, and attractive to family physicians.
Approach
<ul style="list-style-type: none"> • Affirming the value of family doctors by amplifying their voice and experience. • Committing to being respectful, equitable, and inclusive. • Ensuring our work is member-driven in response to local concerns. • Engaging with stakeholders to effect needed change at a community <i>and</i> systems level. • Executing innovative solutions grounded in practice – <i>and</i> research-based evidence.

Open meeting

- Dr. Melissa Duff opened meeting at 6:00 pm with a welcome, land acknowledgement, and check-in.
 - The Mission, Vision, and Values were read.
 - There was no Director conflict of interest were declared for this meeting.
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Consent agenda

- February 9th Agenda
- ED's Report
- VDFP Project Report
- Board Meeting Evaluation Results – January 12, 2023
- List of New Members
- Information about LTCI funding
- Victoria CSC Minutes – December 9, 2022
- SIDFP Project Report

Discussion/feedback:

- Query regarding physician lead on PCN SC. To be discussed in PCN governance refresh.
- One-one team-based care development fund is part of PCN. Funds are to facilitate your own clinic to move towards team-based care.

- Query regarding WICs stabilization and whether there is a provincial solution coming after March 31st. There is no information at this point. Staff need to follow-up with Shelbourne WIC.

Action #1: Staff to follow-up with Shelbourne WIC.

- Query regarding SIDFP projects summary regarding MHSU bridging project and inventory. Could that be shared with our members? This is linked to Pathways and MHSU task force should be aware.

Action #2: Share MHSU bridging project inventory with members.

Decision: Approval of Consent Agenda

- **Additions to February 9th meeting agenda:**
 - **Board socials for March**
 - **Feb 2nd division event and sessional payment**

By consensus, approved.

Review of minutes

- The January 12th, meeting minutes were reviewed. There were no changes.

Decision: Approval of January 12th, 2023, Board meeting minutes

By consensus, approved.

Review of action items

- Action items were reviewed.
 - #1-7 complete.
 - Indigenous board member profile shared with Indigenous Collaborative. We continue to look for representation.
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Member feedback

- What are we hearing from our members?
 - February 2nd New payment model dinner wasn't particularly helpful, but the value was connecting with colleagues. Also, no acknowledgment that BC Family Doctors negotiated the LFP model.
 - Those on the new LFP model indicate it is working well and they are more productive.
 - Resident perspective NTP contract is better, but more interest in family medicine and LFP.
 - LFP model is getting interest from physicians across Canada.

- Sarah's update at the January dine and learn has resonated with members. We need to communicate from the board on what is happening. Members need to know VDFP is standing up for them.

Action #3: Create communications from the board to the members.

Finance Advisory & Audit Committee Update

- 3rd quarter results were reviewed:
 - Like quarter two, we continue to be underspent, but more flexibility to carry this forward. This will allow space to support strategic initiatives.
 - No concerns
 - Query regarding LTCI under budget. This was due to staff on medical leave and now on maternity leave. Position was vacant and another staff member now promoted to program lead.
- The changes to the infrastructure funding formula were reviewed. Previously, VDFP funding had been capped, but we will now receive additional funding for new members.
- Any surplus can now be carried over until 2025 (end of current PMA).
- We have not received information on LTCI yet.
- The various funding streams were reviewed.
- All FTAs will be brought forward for board review. Chair and Treasurer will sign-off on the FTAs.
- Proposed 2023/24 budget process and timeline reviewed.
- 2023/24 budget will be brought forward to the April board meeting for approval.
- Query regarding amount of discretionary funds available. That will be known when budget finalized.

Decisions:

1) Approval for to apply for 2023/24 Infrastructure funding

2) Plan 2023/24 budget using all funding streams – Infrastructure, Physician Engagement in PMH & PCN Development, Attachment Mechanism, Health Emergency Management, Physician Integration & Retention Funding, and Regional Recruitment, Retention and Retirement Coordination (RRRRC).

3) Approval to sign Regional Recruitment, Retention and Retirement Coordination (RRRRC) FTA.

By consensus, all approved.

Follow-up from Board Retreat

- The proposed changes were reviewed for refreshed Vision and Approach and priorities for 2023/24.
- An overview of the refreshed Vision, Approach and priorities have been discussed with PCN Director, Project Managers, and Communication leads for PCN and VDFP. That group will meet next week to further discuss what this means for the organization and bring something back to the March board meeting.

Action #4: Plan for new member recruitment.

Action #5: Send out a communication to members about the refreshed vision and approach.

Decision: Approval for refreshed Vision and Approach and priorities for 2023/24.

By consensus, approved.

In-camera 7:10-7:15 pm

Executive Director and Operations Coordinator left the room.

Break 7:15 pm- 7:20 pm

Bylaws Review Committee update

- Proposed changes for discussion and feedback were reviewed:
 - Membership classes will stay the same. Along with five-year term of membership.
 - Quorum of 20 will remain the same.
 - Board composition – maximum of 11. Proposing six elected FPs and five appointed (two residents, three community members). This keeps FPs in control.
 - Recommendations are to keep the bylaws simple and flexible, so we aren't trying to change the bylaws again in a few years.
 - Director terms discussed and the complexity outlined from the lawyer's recommendations.
 - Proposed that elected directors would have two-year terms and appointed directors would have one-year terms.
 - The number of consecutive terms can be addressed in policy.
 - GBA+ lens kept in mind while reviewing the bylaws.
 - Lawyer provides the appropriate communication for why the changes and proper resolutions for

- The board did not get consensus for changing director terms, so will leave as two year term.
- Next steps
 - The first draft of the proposed changes will come to the board in March.
 - Once bylaws finalized and approved by members, we can amend policies for any alignment necessary.

Decision: Approval to proceed for first draft of bylaws changes and bring back to March meeting.

By consensus, approved.

After Hours Call Pilot update

- Since the last board meeting, a letter was sent to the after-hours steering committee. Board members involved have met with co-chairs to express VDFP's concerns as the original information for the after-hours call pilot did not include NPs.
- We were informed by AHCP Co-chairs that CMPA and college advised NPs can take call but the co-chairs haven't provided any written documentation despite several requests.
- Discussion/feedback:
 - Suggestion to have two streams, one for FPs and another for NPs or have NP take call with FP as a backup.
 - Write a letter to DoBC and ask what they are doing to protect FPs.
 - Stay in the pilot, but keep the position that no NPs should be involved with the after-hours call as different scopes for FPs and NPs.
 - SIDFP polled their members and ~78% indicated they were fine with NPs taking call for them. Members really want the after-hours pilot, but they aren't understanding the issue.
 - Theoretically, VDFP could create our own local after-hours call. Issue would be how to pay as our funding isn't for payment of services.
 - There is risk to VDFP reputation if we did remove ourselves from this pilot.
- Next steps:
 - A letter will be drafted to send VDFP's concerns to DoBC regarding after-hours pilot.
 - Chair will respond to NP email.
 - Continue to voice our position at the steering committee that we don't support NPs participating in the after-hours call pilot.

Action #6: Draft letter to DoBC regarding after-hours call pilot and NP issue.

PCN Governance Review update

- There was no new information to update from the transition working group.
- We are looking at doing some team development with PCN team and Island Health partners.

Board socials

- Starting in March, we will look to host at other locations for the coffee and pub socials.
 - March 14 – Coffee talk → Caffè Fantastico – Kristen and Melissa to attend.
 - March 24 – Beer Banter → Penny Farthing – Sarah and Melissa to attend.

Action #7: Staff to reserve and set up payment with venues.

New Payment Model – February 2nd event

- This was a joint division event, but VDFP was not aware of the announced sessional payment to those in attendance when agreeing to participate.
- VDFP does not typically pay members to attend informational/social events, and this would be an unbudgeted expense. Most attendees at the event were VDFP members.
- The board discussed and agreed no sessional would be offered to VDFP members.
- A follow-up communication to members will be determined.

Action #8: Follow-up communication to VDFP members who attended on February 2nd.

Decision: Sessional payment to VDFP members who attended the February 2nd, 2023 New Payment Model dinner and discussion.

By consensus, the VDFP Board does not approve sessional payment for February 2nd New Payment Model dinner and discussion.

Communication with Members

- We have refreshed our Mission, Vision, and Approach.
- We welcome all family physicians to join the division (hospitalists, ER etc.). Encourage your colleagues to join the division!

Review of action items and evaluate today's meeting.

- Action items reviewed.
- All completed board evaluation survey.

Meeting adjourned at 8:30 pm
Next Board meeting: March 9th, 2023
5:30-8:30 pm – VDFP Office