

VICTORIA COLLABORATIVE SERVICES COMMITTEE - FINAL

Friday, May 26, 2023

9:00 am-11:00 am

Zoom - virtual video/tele conference.

Members Attending:					
Name	Position	P/R/T	Name	Position	P/R/T
Keva Glynn	Island Health, Executive Director, (CSC Co-chair)	R	Dr. Melissa Duff	VDFP Chair, (CSC Co-chair)	P
Dr. Leah MacDonald	Island Health, Executive Medical Director, Primary Care Strategy (CSC Co-chair)	P	Dr. Anna Mason	VDFP Vice-chair, (CSC Co-chair)	P
Dr. William Cunningham	Island Health, Medical Director, UGV	P	Dr. David Harrison	VDFP Board member, Family Physician	R
Dr. Kelsey Louie (interim)	Indigenous Advisory Group	R	Dr. Aaron Childs	VDFP, Family Physician	P
Phil Lawrence	Island Health, Director, UGV	R	Catriona Park	VDFP Executive Director	R
Sarah Crawford-Bohl (guest)	Island Health, Executive Director	P	Cynthia Durand-Smith (guest)	Acting Victoria PCN Director	P
Beth-Ann Parmar	Island Health, Site Director, (guest)	P	Annebeth Leurs	Doctors of BC, Engagement Partner	P
Jennifer Zadorozniak	Island Health, PCN Project Manager	P	Nicole Dehoop	VDFP Operations Coordinator (minutes)	P
Dr. Robin Saunders	SI PBH	R			

P = Present R = Regrets (chair highlighted)

1.0 Welcome

- Dr MacDonald opened the meeting at 9:00 am with a welcome, land acknowledgement, and introductions.

- **Consent Agenda:**

- VDFP projects summary
- [FPSC meeting summary](#)
- PCN Progress Report

- Additional item for discussion to agenda –lumps and bumps

**Decision: Approval of May 26 meeting agenda and Consent Agenda.
By consensus, approved.**

2.0 Review of CSC minutes and action items

- April 28, 2023, Victoria CSC minutes were reviewed and there were no changes.

**Decision: Approval of April 28, 2023, Victoria CSC minutes.
By consensus, approved.**

- Review of action items from April 28, 2023:
 - #1 – doodle poll for CSC co-chairs – new proposal – on agenda - complete
 - #2 – Drs Bos and Lea to FP Leads meeting – in-progress
 - #3 – attachment wg mechanism for priority attachment for mother/baby dyad – in-progress
 - #4 – specific communications to FPs re: maternity crisis – info about unattached clinic did go out as well as communication from SIDFP that also went out to VDFP – Cynthia to get an update to see if any further info needs to go out. Information is also on Pathways. – in-progress
 - #5 – MHSU slides from April 28 meeting – complete
 - #6 – CSH volunteers & agenda items - ongoingDeferred/pending item:
 - #1 – CSC communications strategy – add to future agenda – ongoing

3.0 Cultural Safety & Humility Learnings

- *No volunteer for this meeting, Dr Louie for June CSC.*

4.0 Victoria CSC Terms of Reference

- Discussed the proposed new meeting structure instead of planning for joint CSCs.
 - The same conversations and same people are happening at various tables; looking to streamline and avoid duplication.
 - Plan to keep two separate CSCs but have the Joint Executive Committee morph into co-chair co-CSC table. (Chairs from each Division, Chairs from CSC and FNHA, Executive Directors from each Division)
 - Meetings would happen quarterly and purpose would be to come together to discuss commonalities e.g. maternity
 - New group would have no decision making power and would bring issues to their separate CSCs for consideration
 - Each division representative would be removed from each CSC
 - SI PBH reviewed at their meeting and agreed.
 - The proposed structure will also go to the Division boards for approval.
- The Victoria CSC TORs will be updated once all partners have agreed to the new joint structure.
- Island Health noted that Keva Glynn (Vic CSC Co-chair) has moved into a new role and is leaving the Victoria CSC.
- We need to ensure goal of CSC is preserved in that connecting primary care community FPs to primary care within Island Health and the people who can make those decisions are at this table.
- The Victoria CSC supports the new proposed collaborative structure.

Action #1: Review/update Vic CSC TORs.

5.0 Shared Strategic Work

- Victoria PCN update
 - PCN Recruitment
 - New clinical office assistant to support integration of allied health professionals starting in June
 - Continue to recruit for a second change lead
 - Contracts of NPs at two clinics are in-progress
 - NP applied at Foundry Youth Clinic
 - NTP contract not renewing at Quadra Village so there will be unattached patients as other FPs aren't absorbing.
 - Two PCN team members are attending NP conference in Vancouver
 - Three FTEs remain from strategies 1 and 2 for RNs
 - Looking at partial FTE options for RNs
 - Interviewing for social workers and health consultants is going well
 - Space planning
 - Capital request for VNFC clinic expansion has been approved and will proceed. Expected to be finished in February 2024 and opening in March 2024.
 - Discussed space at 911 Yates as maternity clinic. Infrastructure in place? No MOA but PCN team supporting.
 - Dalmation building
 - Vic PCN was invited by City of Victoria and Jawl Residential to look at the space.

- We have put together the requirements and the architect is reviewing and will come back with a proposal in the next few weeks.
- The next conversations will be regarding the lease. Unsure if VDFP can hold the lease as PCN cannot as not a legal entity.
- Building built to withstand major earthquake. Island Health could consider this for primary care emergency preparation for disaster in community (EOC or central hub).
- Query: What does it mean for primary care to be a community amenity? City of Victoria will approve development approvals for buildings if they commit to various community amenities in the space e.g., primary care, daycare, affordable housing etc. This should be an example for all municipalities moving forward.

6.0 Partner Updates

- Perinatal/maternity care crisis discussion/feedback:
 - Dr Lea has stepped down. Important to keep FP voice to help fill that role.
 - Recommendation to invite someone from midwifery.
 - Information on the VGH antenatal clinic is on Pathways and it did go out in the NewsFlash.
 - This needs to have urgency the same as COVID.
 - VGH clinic could expand with additional rooms and providers.
 - Island Health has some space available to support expansion of VGH clinic (more rooms, more days/week, and additional providers) Westshore UPCC may be an option. Island Health leadership are meeting after the CSC and will have an update next CSC.
 - Establish a centralized referral system- a single fax number e.g. MHSU, Community Health Access or Physician Connector service
 - With PCN governance changes this work will fall under the PCN but the service plan didn't account for this and no funding.
 - Shared Care project being led by SIDFP on behalf of both divisions. Sheri Fielding, Project Manager from Victoria PCN is involved with the work and is coming to the next leads meeting.
 - Invite Sheri to the next CSC to present and provide an update.

Action #2: Cynthia will share feedback back to Sheri and invite her to next CSC for perinatal project update.

- VDFP
 - Dalmation building and trying to figure out who will sign the lease.
 - Lumps & bumps for plastics referrals discussion:
 - There has been a change to plastic surgery service and they have changed their form.
 - This comes back to having a central referral system for community wide issues and having a mechanism in place to resolve.
 - Dr Childs is working on this behind the scenes with TiC project manager to see if there is potential to work on this with the plastic surgery specialists.

- Other issue is med-access is over a year behind in building new forms into emr→impacting community FPs as have to print, scan and add attachments.
- SI facility engagement project – FPs and specialist engagement has video that talks about system. TiC Project Manager has been the researcher, presented two papers and may take to grand rounds. Video meant for specialist and administrators not the public. DoBC is keen to have the video.
- Gorge UPCC will be doing lumps and bumps starting in August which will increase capacity.
- A champion needed to coordinate a GP Derm and Plastic Surgery project and Cardiology. Divisions may need to look at this. Talk to the head of plastic surgery and see who is involved with the triage part at the central referral system.
- Referrals have increased post-COVID. Would be interesting to know what the stats are on the referrals and where they are coming from e.g. telemedicine or community-based physician.

- ISC update
 - No update

7.0 Other Business

- Three Bullets of interest to GPSC and WGs
 - Maternity care is in crisis and a priority to those who need access to care are connected urgently.
 - City of Victoria regards primary care as an amenity in development planning and this should be a priority of all municipalities.
 - There is ongoing interplay between community FPs and specialists and the need to for further efficiencies for patient care.
- Next meeting:
 - Victoria CSC – Friday, June 23, 2023 via Zoom
- Agenda items for next CSC meeting - tbd

Meeting adjourned at 11:00 am
Next meeting: Friday, June 23, 2023, via Zoom