

## Victoria Collaborative Services Committee

### Minutes FINAL

**Date: Friday, October 27, 2023**

**Time: 9:00 am – 11:00 am**

**Location: Zoom**

<b>Members Attending:</b>					
<b>Name</b>	<b>Position</b>	<b>P/R</b>	<b>Name</b>	<b>Position</b>	<b>P/R</b>
Dr. Leah MacDonald	Island Health, Executive Medical Director, Primary Care Strategy (CSC Co-chair)	P	Dr. Melissa Duff	VDFP Chair	P
Dr. William Cunningham	Island Health, Medical Director, UGV	P	Dr. Anna Mason	VDFP Vice-chair, (CSC Co-chair)	P
Dr. Kelsey Louie (interim)	Indigenous Advisory Group	P	Dr. Kristen Iverson	VDFP Board member, Family Physician	P
Phil Lawrence	Island Health, Director, UGV	P	Dr. Aaron Childs	VDFP, Family Physician	P
Sarah Crawford-Bohl	Island Health, Executive Director	P	Catriona Park	VDFP Executive Director	P
Beth-Ann Parmar	Island Health, Site Director, (guest)	R	Cynthia Durand-Smith (guest)	Victoria PCN Director	P
Matt Youens	Doctors of BC, Primary Care Transformation Partner	P	Nicole Dehoop	VDFP Operations Coordinator (minutes)	P

**P = Present      R = Regrets**

1.0 Welcome & Introductions
<ul style="list-style-type: none"> <li>• Dr MacDonal opened the meeting at 9:00 am with a welcome and land acknowledgement.</li> <li>• The Seniors Mobile item was removed from the agenda and no additional items added.</li> </ul>
<ul style="list-style-type: none"> <li>• Approval of Agenda</li> <li>• Consent Agenda:                         <ul style="list-style-type: none"> <li>○ SI PBH July 27 minutes</li> </ul> </li> </ul> <p><b>Decision: Approval of October 27, 2023 meeting Agenda and Consent Agenda</b>  <b>By consensus, approved.</b></p>
2.0 Review of action items and approval of minutes
<ul style="list-style-type: none"> <li>• September 22, 2023, Victoria CSC minutes were reviewed and there were no changes.</li> </ul> <p><b>Decision: Approval of September 22, 2023, Vic CSC minutes.</b>  <b>By consensus, approved.</b></p>

- Review of action items from Sept 22, 2023:
  - #1: Circulate PCN Governance refresh document from FPSC. - complete
  - #2 Forward COVID referral and resources to VDFP for NewsFlash - complete
  - #3 Draft letter on behalf of CSCs and request current WIC stabilization funding continue. – A letter was drafted then new info was received and WIC stabilization funding will be extended. All operators have been notified. Letter is irrelevant now so action can be removed. Discussion regarding no paid medical director time in new funding which is a barrier to recruiting at WICS. SIDFP had WIC WG that developed a letter and have asked if Helen Welch and/or Dr Bridger could review to reflect Victoria’s needs.  
**NEW ACTION #1: Follow-up with Dr Bridger to see if he has had a response from MOH re: current WIC stabilization funding and how VDFP can provide any support.**  
**NEW ACTION #2: Follow-up with SIDFP re: WIC letter they are sending to MOH.**
  - #4 Indigenous representative for CSC – Last Indigenous Collaborative was held and in the process of restructuring. Dr Louie will be the representative.
  
- Ongoing/pending:
  - #1 CSC Communications strategy - ongoing
  - #2 Agenda items and CSH sharing or learnings - ongoing

### 3.0 Sharing Cultural Safety and Humility Learnings

- Leah shared from recent sessions many attended that involved spiritual healers and learnings there. Also, heard similar messages around creating meaningful engagement with Indigenous peoples and to look at the possibility of using existing Indigenous governance structures and processes.

### 4.0 Shared Strategic Work

#### Victoria PCN update:

- Space Update
  - Landlord has extended lease hold until December 15 and understand timelines imposed and additional extensions possible into 2024.
  - The process is continuing with MOH and moving quickly.
  - FPSC day was very positive but vague information.
    - Community led clinics is not health authority or division led; PCN is looking at creating a society.
    - Optimistic and heard that we are on the right track.
    - Longitudinal primary care is needed to be in the space
  - Discussion around meeting with municipalities. Important to have directors from Division boards at these meetings to adequately represent FPs needs.
- Maternity Update:
  - Shared Care project has been paused due to the number and similar applications that have been brought forward. SIDFP is leading on behalf of both divisions. They are unsure when the work will move forward but will be discussed at Shared Care meeting at the end of November.
  - DoBC sent email LFP module for maternity is coming.
  - The issue is related to perinatal and postnatal care.
  - FPSC is aware of the situation and maternity is a priority.
  - We need to let providers and physicians figure out what is right for them. There are opinions that the model is not sustainable.
  - VDFP is on board to advocate for a model like LTCI.
  - Health Connect Registry have identified unattached mom/baby dyads and they are being attached to a provider. Maternity physicians haven’t access to that priority attachment but PCN is delivering that information to them and then they can flag a patient when needing to be attached.
  - All agreed maternity should remain a priority of the CSC. We need to figure where we can have influence.

## 5.0 Partner Updates

### Island Health

- Home & Community Care Communication between AHPs and community FPs
  - How patients were receiving services; engagement session funded through Care Transitions group. CHS want to improve communications with community FPs.
  - A number of actions and learnings came out of that engagement with providers:
    - PARIS system → build new system and have better updates.
    - Turning on and using the right note type to get better communications.
    - Found progress notes in Excelleris can't be transmitted
  - This is ongoing and will bring back any further updates.
- IT needs to be a priority for Island Health to prevent people from being admitted in the first place.
- Respiratory illness/flu:
  - Similar to last year there will be an increased demand for access to primary care and patients will come to ED and UPCC.
  - Ask to the Division to put out a request via NewsFlash to FPs to be sentinel physicians and pick up shifts at UPCCs. The process has been streamlined and quick turnaround.
- We are expanding community respiratory services. This will mean more capacity for CHS. A one-pager will be circulated.

**Action #3: Request to the division to share via NewsFlash to be sentinel physicians and pick up shifts at UPCCs.**

**Action #4: Circulate one-pager about community respiratory services to CSC**

### After hours Call Pilot

- There hasn't been a lot of call volume and looking at increased exposure.
- Patients who show up at ED or UPCC if they could let them know about AHCP

### VDFP

- The board election is in progress and AGM on November 2, 2023.
- We continue to grow our membership base to all trained family physicians.

### ISC update

- Return of service task force brought forward its report with recommendations that were endorsed by ISC.
- The next ISC is in January.

**Action #5: Share return to service document with CSC.**

## 6.0 PCN Governance Refresh update

- We debriefed about the PCN Governance refresh information.
- The information from FPSC about the PCN refresh is [online](#)
- PCN SC will not report to CSC. Their focus will be on primary care needs of the community and integration with other health services.
- When we have our CSC strategic session it will be helpful to figure out things like pharmacists on the CSC.
- There is a shift away from attachment to access.
- We need to have materials back to FPSC by November 15 what we for our PCN based on the new definitions. PCN team has connected with MOH to get further clarity and is working on this.
- MOH has advised there will be no new net resources approved until service plan fully implemented.

- We could ask for ongoing change management funding.
- There is emphasis on Indigenous partners to the table and an ask needs to be for funding in this area to appropriately engage with the Indigenous partners.

**Action #6: Task PCN team to create the document of what we need for new transition and circulate to PCN SC, CSC and VDFP Board.**

#### 7.0 CSC strategic planning session

- We are planning for an in-person CSC meeting on November 24, 2023 from 9-11:30 am. Focus on:
  - CSC priorities
  - five streams of activity being proposed
  - Actions to priorities and next steps
- We need to ensure we aren't duplicating what SI PBH is doing.

**Action #7: Phil and Catriona to come with questions and will review with co-chairs.**

#### 8.0 Other Business

- Three bullets of interest to FPSC and WGs:
  - The CSC would like clarity around the ask for PCN Governance refresh.
  - We are worried about maternity care in our region and this needs to be a priority.
  - WICs are a priority.
  - The province needs to fix CHS PARIS communications.

- The next CSC meeting is November 24, 2023

- Meeting adjourned at 11:05 am